



**Shaheed Dunichand Tejandas Kalani Memorial Trust's  
College of Education**

Site No. 57, A-Block Road, Near Shahad Railway Station, Ulhasnagar -421001 Dist-Thane.Tel:0251-2733108

Date: 20<sup>th</sup> June 2023

**Office Order**

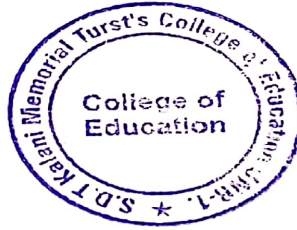
As per the Guidelines of NAAC "Internal Quality Assurance Cell (IQAC)" has been constituted for the Academic Year 2023-24 in order to functionalize the Quality Enhancement Initiatives.

Sr. No.	Members	Designation	Mobile No.	Email.Id	Sign
1.	Dr. Sonia Bhasin	Chairperson	7021899578	ssbhasin1971@gmail.com	
2.	Mrs. Nivarozin Rajkumar	Member	7738695910	nivarozinrajkumar@gmail.com	
3.	Mrs. Shalaka Mohare	Member	9405363739	shalakamohare48@gmail.com	
4.	Mr. Sandeep Bhalerao	Coordinator	9773476439	sb4704@gmail.com	
5.	Mrs. Zainab Shaikh	Member	9987123458	zainabshaikh551@gmail.com	
6.	Miss Leena Manuja	Member	9011995927	leenamanuja007@gmail.com	
7.	Mr. Samadhan Ingle	Member	8888394356	samdhaningle356@gmail.com	

The committee should conduct meetings as per requirements and record be maintained accordingly. The entire concerned are requested to take the note and act accordingly.

Dr. Sonia Bhasin

**V/C PRINCIPAL  
SHAHEED D. T. KALANI  
COLLEGE OF EDUCATION  
ULHASNAGAR-421 001.**



- CC:-  
1. All the concerned  
2. Office Copy



# Shaheed Dunichand Tejandas Kalani Memorial Trust's College of Education

Site No. 57, A-Block Road, Near Shahad Railway Station, Ulhasnagar -421001 Dist-Thane.Tel:0251-2733108

Date:26<sup>th</sup> June 2023

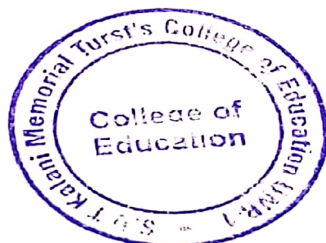
## NOTICE FOR IQAC COMMITTEE MEETING FOR A.Y. 2023-24

The meeting of IQAC Committee of Shaheed Dunichand Tejandas Kalani Memorial Trust's College of Education called on **TUESDAY 1<sup>st</sup> July 2023 from 12 PM TO 1 PM** at the Shaheed Dunichand Tejandas Kalani Memorial Trust's College of Education A- Block Road Near Shahad Railway Station Ulhasnagar 421001.

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1.	Dr. Sonia Bhasin	Chairperson	
2.	Mrs. Nivarozin Rajkumar	Member	
3.	Mrs. Shalaka Mohare	Member	
4.	Mr. Sandeep Bhalerao	Member	
5.	Mrs. Zainab Shaikh	Member	
6.	Miss Leena Manuja	Member	
7.	Mr. Samadhan Ingle	Member	

## Agenda Report of Meeting IQAC Meeting held on 1<sup>st</sup> July 2023

Sr.No.	Resolution in the Meeting
1.	Confirmation and Review of Minutes of IQAC meeting held on 05/11/2022.
2.	Academic Planning for the Academic Year 2023-24.
3.	Review of NAAC Dashboard Portal and Planning for preparation of DVV its clarification for first cycle.
4.	Monitoring of lectures, Practical's and Syllabus completion status.
5.	Any other Issue to discuss with the permission of the chair.



Dr. Sonia Bhasin

Chairman- IQAC Coordinator

**V/C PRINCIPAL**  
SHAHEED D. T. KALANI  
COLLEGE OF EDUCATION  
ULHASNAGAR-421 001.





# Shaheed Dunichand Tejandas Kalani Memorial Trust's College of Education

Site No. 57, A-Block Road, Near Shahad Railway Station, Ulhasnagar -421001 Dist-Thane.Tel:0251-2733108

## Minutes of Meeting

The committee chairman **Dr. Sonia Bhasin** occupied the chair and welcomed the members for the IQAC Meeting. The following business was transacted in the meeting: -

### Members Present: -

Sr. No.	Members	Designation	Sign
1.	Dr. Sonia Bhasin	Chairperson	
2	Mrs. Nivarozin Rajkumar	Member	
3	Mrs. Shalaka Mohare	Member	
4	Mr. Sandeep Bhalerao	Member	
5	Mrs. Zainab Shaikh	Member	
6	Miss Leena Manuja	Member	
7	Mr. Samadhan Ingle	Member	

**Members Absent: -** No members were absent.

**QUORUM:** Mr. Sandeep Bhalerao, IQAC Coordinator took the Chair and declared that the required quorum was present to convene the meeting.

**Agenda 1. Confirmation and Review of Minutes of IQAC meeting held on 05/11/2022.**

**Resolution:** Review is taken and unanimously approved by all members.

**Agenda:2. Academic Planning for the Academic Year 2023-24**

**Resolution:** Through discussion was made and decided that STTP, FDP date has to be decide at a department level and plan for next academic Year.

**Agenda:3** Review of NAAC Dashboard Portal and Planning for preparation of DVV its clarification for first cycle.

**Resolution:** NAAC Dashboard Portal Review taken and submitted the AQAR and SSR as per NAAC guidelines. Planned for DVV and clarification.

**Agenda:4** Monitoring of lectures, practical's and Syllabus completion status.

**Resolution:** Review has to be taken and it was found that HOD have to monitor the staff lectures and practical's report and syllabus completion status as per university Curriculum. He will be responsible for any action and monitoring after the discussion with principle.

**Agenda:5** Any other Issue to discuss with the permission of the chair.







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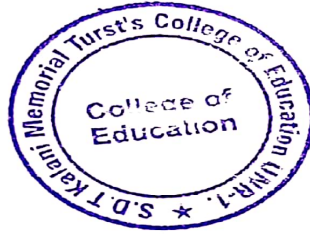
**Resolution:** No issue has been found to discuss.

**VOTE OF THANKS:**

Since there was no other business to be transacted, the meeting was adjourned. The Convener thanked the Members present in the meeting and for their co-operation for this Academic year.

  
Dr. Sonia Bhasin

**Chairman- IQAC Coordinator**



**VC PRINCIPAL  
SHAHEED D. T. KALANI  
COLLEGE OF EDUCATION  
ULHASNAGAR-421001.**





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Site No. 57, A-Block Road, Near Shahad Railway Station, Ulhasnagar -421001 Dist-Thane.Tel:0251-2733108

Date:28<sup>th</sup>November 2023

**NOTICE FOR IQAC COMMITTEE 2<sup>nd</sup> MEETING FOR A.Y. 2023-24**

The meeting of IQAC Committee of Shaheed Dunichand Tejandas Kalani Memorial Trust's College of Education called on **SATURDAY 2nd December 2023 from 12 PM TO 1 PM** at the Shaheed Dunichand Tejandas Kalani Memorial Trust's College of Education A- Block Road Near Shahad Railway Station Ulhasnagar 421001.

Sr. No.	Name of Member	Position in Committee	Signature of Member Present
1.	Dr. Sonia Bhasin	Chairperson	
2	Mrs. Nivarozin Rajkumar	Member	
3	Mrs. Shalaka Mohare	Member	
4	Mr. Sandeep Bhalerao	Member	
5	Mrs. Zainab Shaikh	Member	
6	Miss Leena Manuja	Member	
7	Mr. Samadhan Ingle	Member	

**Agenda Report of Meeting IQAC Meeting held on 2<sup>nd</sup> December 2023**

Sr.No.	Resolution in the Meeting
1.	Confirmation and Review of Minutes of IQAC meeting held on 1 <sup>st</sup> July 2023.
2.	Review of activities conducted during the academic year: <ul style="list-style-type: none"><li>o Mini Marathon</li><li>o Placement Drive for B. Ed Students</li><li>o Faculty Exchange Programmes</li><li>o Workshops on Statistical Techniques and Website Creation</li><li>o Value-Added Certificate Courses</li><li>o Collaborations and MOUs</li></ul>
3.	Feedback collection and analysis from stakeholders.
4.	Submission of AQAR preparation.
5.	Review of IQAC meetings and decisions.
6.	Discussion on action points for the upcoming academic year.
7.	Any other Issue to discuss with the permission of the chair.



**Dr. Sonia Bhasin**  
I/C PRINCIPAL  
SHAHEED D. T. KALANI  
COLLEGE OF EDUCATION  
ULHASNAGAR-421 001.





# Shaheed Dunichand Tejandas Kalani Memorial Trust's College of Education

Site No. 57, A-Block Road, Near Shahad Railway Station, Ulhasnagar -421001 Dist-Thane.Tel:0251-2733108

## Minutes of Meeting

The committee chairman **Dr. Sonia Bhasin** occupied the chair and welcomed the members for the IQAC Meeting. The following business was transacted in the meeting: -

### Members Present: -

Sr. No.	Members	Designation	Sign
1.	Dr. Sonia Bhasin	Chairperson	Present
2	Mrs. Nivarozin Rajkumar	Member	Present
3	Mrs. Shalaka Mohare	Member	Present
4	Mr. Sandeep Bhalerao	Member	Present
5	Mrs. Zainab Shaikh	Member	Present
6	Miss Leena Manuja	Member	Present
7	Mr. Samadhan Ingle	Member	Present

**Members Absent: -** No members were absent.

**QUORUM:** Mr. Sandeep Bhalerao, IQAC Coordinator took the Chair and declared that the required quorum was present to convene the meeting.

### Agenda 1. Confirmation and Review of Minutes of IQAC meeting held on 1<sup>st</sup> July 2023.

**Resolution:** Review is taken and unanimously approved by all members.

### Agenda:2. Review of activities conducted during the academic year:

- o Mini Marathon
- o Placement Drive for B. Ed Students
- o Faculty Exchange Programmes
- o Workshops on Statistical Techniques and Website Creation
- o Value-Added Certificate Course
- o Collaborations and MOUs

**Resolution:** Budget was decided on the basis of registration for the above mentioned programmes.

### Agenda:3 Feedback collection and analysis from stakeholders.

**Resolution** It was decided to collect feedback offline

### Agenda:4 Submission of AQAR preparation.

**Resolution:** NAAC Dashboard Portal Review taken and submission of the AQAR and SSR as per NAAC guidelines

### Agenda:5 Review of IQAC meetings and decisions.

**Resolution:** Review has to be taken of IQAC meetings and decisions.

### Agenda:6 Discussion on action points for the upcoming academic year.

**Resolution:** Discussion made on the basis of action plan for the upcoming years

### Agenda:7 Any other Issue to discuss with the permission of the chair.

**Resolution:** No other issues were pointed by Committee Members





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**Resolution:** No issue has been found to discuss.

**VOTE OF THANKS:**

Since there was no other business to be transacted, the meeting was adjourned. The Convener thanked the Members present in the meeting and for their co-operation for this Academic year.



*Dr. Sonia Bhasin*  
**Dr. Sonia Bhasin**

**I/C PRINCIPAL  
SHAHEED D. T. KALANI  
COLLEGE OF EDUCATION  
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