



SHAHEED DUNICHAND TEJANDAS KALANI MEMORIAL TRUST'S  
COLLEGE OF ARTS, COMMERCE & SCIENCE

OFFICE: Site No. 57, A- Block Road, Near Shahad Railway Station, Ulhasnagar-421001.  
Email ID – sdtk@rediffmail.com Tel.: (0251) 2733108

Date 23/08 /2021

**Office Order**

The following committee has been constituted as “**Alumni Association**” To establish and Maintain contact among past Student. planning future events, conducting Alumni Satisfaction Survey, Taking Alumni Feedback.

Sr. No.	Members	Designation
1	Mrs. Mannat Sohandha	Chairman
2	Mrs. Dimple Kishnani	Secretary
3	Mishra Shubham	Joint Secretary
4	Mrs. Preeti Dusseja	Treasurer
5	Mali Simran	Joint Treasurer
6	Wadhwa Jatin	Member
7	Narang Neha	Member

The committee will be responsible for the exchange professional Knowledge, Organize technical Conferences, Seminars, workshops & training courses. To provide career development guidance.

*M. S. D. T.*

PRINCIPAL



Principal  
S.D.T. Kalani Memorial Trust's  
College of Arts, Commerce & Science  
Ulhasnagar-421001.





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DATE: 25 /08/2021

NOTICE FOR Alumni Association 1<sup>st</sup> MEETING FOR A.Y. 2021-22

The meeting of Alumni Association of College called on Monday, 31/08/2021 during 10.00am to 11.30am in principal office at the Shaheed Dunchand Tejandas Memorial Trust's College of Arts, Commerce & Science, Site No 57, A-Block Road, Near Shahad Railway Station Ulhasnagar-1

Sr. No.	Members	Designation	Signature
1	Mrs. Mannat Sohandha	Chairman	Mannat
2	Mrs. Dimple Kishnani	Secretary	Dimple
3	Mishra Shubham	Joint Secretary	Shubham
4	Mrs. Preeti Dusseja	Treasurer	Preeti
5	Mali Simran	Joint Treasurer	Simran
6	Wadhwa Jatin	Member	Jatin
7	Narang Neha	Member	N.N

**Agenda of the meeting:**

1. Introduction and Welcome
2. Purpose of the Meeting
3. To invite proposals/ suggestions from the members of alumni to strengthen the alumni's role in growth of the institution
4. To focus on the Career development and guidance.
5. Review of any other activity of the month

All members are being notified to be present at the mentioned venue.



*Mannat*

(PRINCIPAL)

Principal  
S.D.T. Kalani Memorial Trust's  
College of Arts, Commerce & Science  
Ulhasnagar-421001



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Minutes of the Meeting

The meeting of **Alumni Association** called on **Monday, 31/08/2021** in principal office at the Shaheed Dunichand Tejandas Memorial Trust's College of Arts, Commerce & Science, Site No 57, A-Block Road, Near Shahad Railway Station Ulhasnagar-1

Sr. No.	Members	Designation	Signature
1	Mrs. Mannat Sohandha	Chairman	Mannat
2	Mrs. Dimple Kishnani	Secretary	Dimple
3	Mishra Shubham	Joint Secretary	MS
4	Mrs. Preeti Dusseja	Treasurer	P
5	Mali Simran	Joint Treasurer	Simran
6	Wadhwa Jatin	Member	Jatin
7	Narang Neha	Member	Neha

QUORUM:-

The Chairperson called the meeting to order and welcomed all the attendees. The Secretary presented the agenda items, and the attendees discussed each item in detail.

1. Introduction and Welcome

The meeting was called to order at 10.00am by the Alumni Association Chairman Mrs. Mannat Sohandha. The Chairman welcomed all attendees and thanked them for taking the time to attend the meeting.

2. Purpose of the Meeting

The Chairman explained that the purpose of the meeting was to discuss ways to strengthen the alumni's role in the growth of the institution. The President emphasized the importance of the alumni association in maintaining a strong relationship between the college and its former students.

3. To invite proposals/ suggestions from the members of alumni to strengthen the alumni's role in growth of the institution

The Chairman invited proposals and suggestions from the members on how to improve the association's activities to better serve the college and its students. Various suggestions were given, such as organizing more alumni events, increasing fundraising efforts, and strengthening the mentorship program.

4. To focus on the Career development and guidance.

The Chairman highlighted the importance of career development and guidance for current students and proposed that the alumni association should play a more active role in providing such services. The attendees agreed and discussed ways to enhance the existing career development and guidance programs.





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5. Review of any other activity of the month

The attendees discussed the recent activity of the month, which was a successful fundraising event organized by the alumni association. The Chairman thanked all members who contributed to the success of the event and encouraged everyone to continue supporting the association's fundraising efforts.

Conclusion:

The Chairperson thanked all the attendees for their participation and input. The Secretary summarized the key points discussed during the meeting, and the attendees agreed to take the necessary actions to implement the decisions made. The meeting was adjourned.



*Mannat*

Mrs. Mannat Sohandha

Chairman

