



SHAHEED DUNICHAND TEJANDAS KALANI MEMORIAL TRUST'S  
COLLEGE OF ARTS, COMMERCE & SCIENCE

OFFICE: Site No. 57, A- Block Road, Near Shahad Railway Station, Ulhasnagar-421001.  
Email ID – sdtk@rediffmail.com Tel.: (0251) 2733108

Date 22/07/2020

**Office Order**

The following committee has been constituted as “Alumni Association” To establish and Maintain contact among past Student. planning future events, conducting Alumni Satisfaction Survey, Taking Alumni Feedback.

Sr. No.	Members	Designation
1	Ms. Disha Sundrani	Chairman
2	Mrs. Mahek Mulchandani	Secretary
3	Pawar Pramod	Joint Secretary
4	Mrs. Preeti Dusseja	Treasurer
5	Motwani Varun	Joint Treasurer
6	Shinde Saurabh	Member
7	Chaunan priya	Member

The committee will be responsible for the exchange professional Knowledge, Organize technical Conferences, Seminars, workshops & training courses. To provide career development guidance.

PRINCIPAL

Principal  
S.D.T. Kalani Memorial Trust's  
College of Arts, Commerce & Science  
Ulhasnagar-421001.





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DATE: 24/07 /2020

NOTICE FOR Alumni Association 1<sup>st</sup> MEETING FOR A.Y. 2019-20

The meeting of Alumni Association of College called on Thursday, 30/07/2020 during 10.00am to 11.30am on Zoom Meeting

Sr. No.	Members	Designation
1	Ms. Disha Sundrani	Chairman
2	Mrs. Mahek Mulchandani	Secretary
3	Pawar Pramod	Joint Secretary
4	Mrs. Preeti Dusseja	Treasurer
5	Motwani Varun	Joint Treasurer
6	Shinde Saurabh	Member
7	Chauhan priya	Member

**Agenda of the meeting:**

1. Invite alumni for the meet.
2. Registration forms to be circulated to the alumni.
3. Plan for Alumni Sports meet.
4. Contact details of the alumni are a must.
5. Alumni to be briefed about the activities initiated by the institute.
6. All the coordinators to complement each other in organizing the activities to make the event good.

All members are being notified to be present at the mentioned venue.



(PRINCIPAL)

S.D.T. Kalani Memorial Trust's  
College of Arts, Commerce & Science  
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**Minutes of the Meeting**

The meeting of Alumni Association called on Monday, 23/07/2020 through Zoom meeting.

Sr. No.	Members	Designation
1	Ms. Disha Sundrani	Chairman
2	Mrs. Mahek Mulchandani	Secretary
3	Pawar Pramod	Joint Secretary
4	Mrs. Preeti Dusseja	Treasurer
5	Motwani Varun	Joint Treasurer
6	Shinde Saurabh	Member
7	Chauhan priya	Member

**QUORUM:-**

Agenda No.1 Invite alumni for the meet.

The alumni will be invited for the meet via email and social media platforms.

Agenda No.2 Registration forms to be circulated to the alumni.

Registration forms will be circulated to the alumni and they will be asked to fill out the details and return the form as soon as possible.

Agenda No.3 Plan for Alumni Sports meet.

It was decided that an Alumni Sports Meet will be held, and the dates for the same will be finalized once the number of participants is confirmed.

Agenda No.4 Contact details of the alumni are a must.

The alumni's contact details were deemed important, and the organizers decided to collect the details through the registration form.

Agenda No.5 Alumni to be briefed about the activities initiated by the institute.

The activities initiated by the institute were briefed to the alumni, and they were informed about the various initiatives taken by the college since they graduated.





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Agenda No.6 All the coordinators to complement each other in organizing the activities to make the event good.

All the coordinators were advised to complement each other in organizing the activities to make the event successful

Conclusion:

The Chairperson thanked all the attendees for their participation and input. The Secretary summarized the key points discussed during the meeting, and the attendees agreed to take the necessary actions to implement the decisions made. The meeting was adjourned.

*Disha*

Ms. Disha sundrani

Chairman

